



Planning Department

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MINUTES

ARROWSTONE PARK BOARD

The Arrowstone Park Board met in regular session on Wednesday, August 17, 2011 at 4 PM in the Powell County Courthouse's Conference Room.

Members Present: Dennis Finco, Martin Krautter, Larry Rennfield, and Sandy Salisbury

Members Absent: Patty Cowan

County Commissioner: Donna Young

Staff: Brian Bender

Agenda Item #1 – Call to Order

Vice-President Rennfield called the meeting to order at 4 PM.

Agenda Item #2 – Roll Call

A quorum was established as for of the four Members were present.

Agenda Item #3 – Approval of Minutes

Member Salisbury moved, with Member Finco seconding, to approve the July 20th Minutes from a non-quorum meeting as submitted. The Board approved the motion through a vote of four to zero.

Agenda Item #4 – Public Hearings

None.

Agenda Item #5 – Regular Business

a. Election of Officers

Member Finco moved, with Member Krautter seconding, to appoint Sandy Salisbury as President. The Board approved the motion through a vote of three to zero (Member Salisbury abstained).

Member Finco moved, with Member Krautter seconding, to appoint Larry Rennfield as Vice-President. The Board approved the motion through a vote of three to zero (Member Rennfield abstained).

b. Park Fencing Bids

President Salisbury summarized the fencing project to date for the benefit of the Board. She explained there are different standards and materials available to select from, and asked for clarification of the exact alignment of the proposed fence. She also noted the difficulties of obtaining commitments from the various contractors.

President Salisbury proceeded to present the bids she received from three contractors; Mike Smith Fencing, Senecal Fencing, and Sunrise Fencing.

The Board entered into a discussion examining the pros and cons of each bid followed by questions relating to the Board's budget.

Commissioner Young provided the financials with the Board's current budget being \$42K with \$6K of that being transferred from the 2011 budget.

President Salisbury sought the opinions of the Board.

Member Finco expressed support to fence the entire boundary and remarked on the age and condition of the existing fencing along the property lines.

Member Krautter needed to view the Park to gain insight of where the proposed fence would run.

Vice-President Rennfield moved, with Member Krautter seconding, to fence from Mrs. Johnson's house to the River. The Board approved the motion through a vote of four to zero.

The Board returned discussing the merits of each proposal and ensuring each bid was comparable.

Vice President Rennfield moved, with Member Finco seconding, to accept the bid submitted by Sunrise Fencing being it is the lowest at \$14,870. The Board approved the motion through a vote of four to zero.

c. Johnson Creek Trail Grant Financials

Planning Director, Brian Bender announced there is approximately \$80K remaining in the budget with \$20K of that amount consisting of a required match by the County.

d. County Board Discussion from August 17th

Planning Director, Brian Bender noted the highlights from the conversation with the County Board that occurred earlier in the afternoon. These included revising the resolution that established the Park Board to give the Board authority to oversee the Johnson Creek Trail.

Commissioner Young contributed by saying the County Commissioners acknowledge the efforts of the Board to supervise Arrowstone Park, however; the Commissioners do not believe the Board is ready to manage construction projects.

The Board agreed to schedule a Special Meeting on August 24th at the Johnson Creek Trail with the intention of walking the Trail and producing recommendations for the County Commissioners to consider as they decide the Trail's final orientation.

e. Members Contact Info (emails)

The Board confirmed the contact information compiled by staff is correct and the Members are willing to receive correspondence via email.

Agenda Item #6 – Board Members & Committee Reports

Member Finco discussed the maintenance responsibilities of the Museum including grass mowing and speculated if there is a need to designate an individual to coordinate and oversee the work.

President Salisbury will review the existing contract / agreement.

President Salisbury volunteered to collect the extra bird interpretive posters from the County Commissioner's Room.

Member Krautter spoke to J.R. Horswell regarding mosquito control at the Park. The City is willing to do a comprehensive spraying year if the Park Board confirms with the City by October. The City needs to have a commitment in October so it can acquire the materials in January for the following spring.

Member Krautter spoke to Karen Laitala and Jodi Pauley regarding the possibility of having both of them tour the Park and compose an informative booklet describing the various plants and weeds.

Member Krautter asked if the Board would be interested in forming a community volunteer group to help with Park maintenance and tree pruning. He explained, by having such a group, the Board is promoting community service.

Member Krautter volunteered to assist with tree planting and pruning tasks due to his previous horticulture experience.

President Salisbury spoke to the Mayor to have the City crew to move the garbage bin. Vice-President Rennfield added that he approached Art (the City's garbage truck operator) regarding measures to prevent illegal dumping at the Park.

Agenda Item #8 – Public Comments

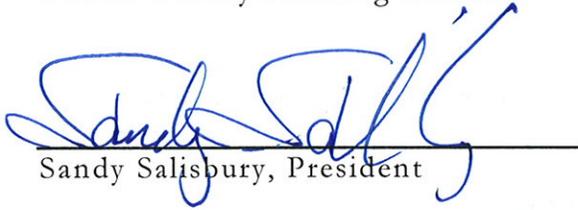
None.

Agenda Item #9 - Adjournment

Vice-President Rennfield moved, with Member Finco seconding, to adjourn the meeting. The Board approved the motion through a vote four to zero.

President Salisbury declared the meeting adjourned at 5:45 PM.

Respectfully Submitted,
Brian P. Bender, AICP
Powell County Planning Director



Sandy Salisbury, President

21 September 2011

Date