

MINUTES

Powell County Board of Adjustment
Tuesday, November 15, 2011

The Board of Adjustment convened the Work Session at the William K. Kohrs Memorial Library

- Call to order at 1:10 p.m.
- Attendance
Members Present: Carlene Armstrong, Nancy Cline, Tom Gilbert, and David Mannix.
Absent: Shane Olsen. **Staff:** Brian Bender. **Also Present:** None.
- Approval of the Agenda
Members approved the agenda by consensus.
- Approval of the October 20, 2011 minutes
Gilbert made the motion and **Cline** seconded it for the Board to approve the minutes as presented, through a unanimous vote.
- Public Hearing – None
- Non-Public Hearing items – Training Session
The Board of Adjustment reviewed the approval criteria contained in Section IX-E-2 of the Powell County Zoning & Development Regulations, the evaluation of a variance request, the importance of findings of fact, how to apply conditions to a decision, and ex parte communications. The Board also studied a sample variance request seeking an approval to place a residence on less than a one-acre lot in the Rural Community District.
- Board of Adjustment Comments – None
- Staff Updates- None
- Public Comments – None
- Scheduling of the forthcoming meeting – The annual meeting is set for Thursday, January 19th, at 1 p.m. in the Community Center.
- Adjourn
Gilbert made the motion and **Armstrong** seconded it for the Board to adjourn, through a unanimous vote.

Minutes compiled by Planning Director Brian Bender.


David Mannix, President

11/18/12
Date