



# Planning Department Monthly Report

For the Month of: **November 2012**

## Past Month Highlights (Prioritized in order of significance)

---

- Processed three COSs (two Retracement & one Boundary Relocation)
- Reviewed applications submitted for the Environmental / GIS Technician hiring announcement
- Attended the Arrowstone Park Board meeting and compiled their minutes
- Drafted a preliminary map illustrating trail distances at Arrowstone Park
- Attended the Deer Lodge Valley Conservation District meeting
- Attended the Watershed Restoration Coalition meeting
- Attended the NRDP's Advisory Council meeting in Deer Lodge
- Toured Arrowstone Park to describe facility improvements with M & P Excavating
- Discussed floodplain management & permitting topics with Elliston property owners
- Appeared at the City's Board of Adjustment as the Board granted a Change of Use request
- Attended the monthly LEPC

## Progress on Major Goals for the Year

---

- **Update the Growth Policy Plan and supporting documentation.**
  - Contacted DNRC regarding the process of adopting the agency's new Floodplain Ordinance.
- **Coordinate the County's GIS capabilities among the various user groups**
  - Obtained the shapefile of Deer Lodge's municipal boundary for the online Burn Permit effort

## Major Focus for Next Month

---

- Prepare the Final Report for the Milwaukee Roundhouse's Reclamation & Development Grant
- Close out the NRDP Grant Agreement for the Outdoor Ed Center & Johnson Creek Trail
- Planning Board will not convene in December, however; there are several agenda items for January

## Items of Interest for the County Commissioners

---

- Planning Board approved a CUP for the Seeley Lake Sewer District to construct and operate a wastewater treatment facility, reviewed a Boundary Relocation COS, and two FW&P's Environmental Assessments
- Six members of the Planning Board have their terms expire at the end of the year

## Budget

---

- Department used three-percent of its budget in November and twenty-percent for the year.

## Upcoming Staffing Concerns

---

- The Planning Director made an offer of employment to the preferred candidate for the Environmental / GIS Technician position.