



Planning Department

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MINUTES

ARROWSTONE PARK BOARD

The Arrowstone Park Board met in regular special session on Wednesday, February 20, 2013 at 3 PM in the Courthouse's Conference Room.

Members Present: Dennis Finco, Lyle Gillette, Sandy Salisbury, & Gary Swant

Members Absent: Martin Krautter

County Commissioner: Donna Young (absent)

Staff: Brian Bender

Guests: Julia Brewer (Powell County Arts & Museum Foundation)

Agenda Item #1 – Call to Order

President Salisbury called the meeting to order at 3:00 PM.

Agenda Item #2 – Roll Call

Four Members being present established a quorum.

Agenda Item #3 – Approval of Minutes

Vice President Swant moved, with Member Gillette seconding, to approve the January 30th Minutes as submitted. The Board approved the motion through a vote of four to zero.

Agenda Item #4 – Public Hearings

None.

Agenda Item #5 – Regular Business

a. Financial report

The Park Board reviewed the report showing a balance of \$19,220.04 as of January 31st.

Planning Director Bender explained the Park's budget equates to half of a mill or approximately \$6K.

- b. Approval of expenditures
None.

Agenda Item #6 – Julia Brewer

- a. Maintenance Contract

Julia Brewer explained the purpose of her visit before the Park Board.

President Salisbury started the discussion by describing the maintenance work the Museum’s crew performs at the Park.

Vice President Swant asked for an overview.

Julia Brewer described the cleaning and landscaping tasks and noted the special attention given to the restrooms.

Vice President Swant asked how many hours is necessary to accomplish the tasks.

Julia Brewer responded by saying it depends on the season with the summer consuming far more hours.

Julia Brewer explained the Museum receives \$266 a month from the County as the payment for the services with the Museum basically breaks even after adding in all the supplementary costs.

Vice President Swant suggested raising the amount to \$300 a month

Julia Brewer noted the contract is long standing and drafted with good faith between the County and the Museum.

Vice President Swant now suggested of raising the amount to \$325 since the Museum provides a service the County cannot match at that price.

Vice President Swant moved, with Member Gillette seconding, for the Park Board to raise the monthly maintenance fee to \$325. The Board approved the motion through a vote of four to zero.

- b. Yellowstone Bridge

Planning Director Bender summarized a recent discussion between Julia Brewer and John O’Donnell regarding the bridge where John provided copies of preliminary engineering documents showing the bridge spanning the Clark Fork River at the end of Pennsylvania Street.

Planning Director Bender explained the difficulties of trying to permit the bridge at that location due to the floodplain. The park proposal funded through the NRDP contains approximately \$300K to place a new, pedestrian bridge at the same location to lessen the permitting requirements. Julia Brewer and John O’Donnell understand if the park project could use the Yellowstone Bridge in a cost efficient manner, the County will do so, if not the County will proceed with a new structure.

Vice President Swant recommended the Museum should receive a letter stating as much.

Agenda Item #7 – Vault Toilets

President Salisbury asked Lyle Gillette if the City is interested in the second toilet.

Member Gillette said the City is interested, however; he is unsure of the associated costs.

President Salisbury explained the City's costs would be approximately \$2K.

Planning Director Bender described that most of the boat launch area lies in the 100-year floodplain and to place a vault toilet in the regulatory floodplain requires the issuance of a Floodplain Development Permit from the County after receiving a variance from the County Board of Health. Bender also summarized his discussion with Chad Lanes who confirmed the need to have the request go before the Board of Health, and that the Board meets next Wednesday at 12:30 PM at the Powell County Medical Center. The item is on their agenda as an informational piece.

Agenda Item #8 – Board Members & Committee Reports

President Salisbury distributed a draft letter regarding dog wastes and the refusal of owners to clean up the wastes at the Park she wrote for publication in the Silver State Post.

Vice President Swant wanted the opportunity to review the letter before sending it to the paper.

Member Finco expressed unwillingness to prohibit dogs from the Park.

Vice President Swant advised the Board to provide editorial comments on the letter by next week.

Vice President Swant introduced the idea of using sterilizer to control weed (plant) growth around the benches and the trails – especially along the trail edges to prevent further deterioration of the trail.

President Salisbury presented sign concepts for use on the kiosks. The intent for the sign is as a decorative wayfinding tool for visitors.

The Park Board entered into a discussion regarding signage and the possibility of relocating the existing signs.

Vice President Swant is willing to contact Jorgensen Construction in Anaconda to see if they did the original signs and if they did, asked them for information of their methods of construction.

Agenda Item #9 – County Commissioner's Update

None.

Agenda Item #10 - Staff Reports & Informational Items

Planning Director Bender informed the Board that Brian Bartkowiak of DEQ met with the County Commissioners on Tuesday and confirmed remediation work will start at the Park this year. Brian Bartkowiak noted that when DEQ moves down river with their project, the agency will undertake bank stabilization at the Park.

Agenda Item #11 – Public Comments

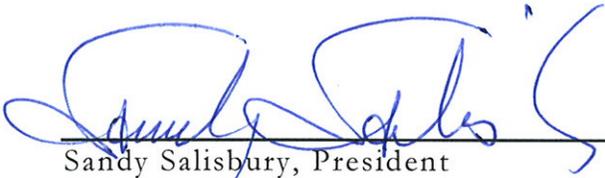
None.

Agenda Item #12 - Adjournment

Vice President Swant moved, with Member Gillette seconding, to adjourn the meeting. The Board approved the motion through a vote of four to zero.

President Salisbury declared the meeting adjourned at 4:18 PM.

Respectfully Submitted,
Brian P. Bender, AICP, CFM
Powell County Planning Director



Sandy Salisbury, President



Date