



# Planning Department

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## MINUTES

### ARROWSTONE PARK BOARD

The Arrowstone Park Board met in regular special session on Wednesday, April 17, 2013 at 3 PM in the Courthouse's Conference Room.

**Members Present:** Dennis Finco, Lyle Gillette, Sandy Salisbury, & Gary Swant

**Members Absent:** Martin Krautter

**County Commissioner:** Donna Young

**Staff:** Brian Bender (left at 3:31 PM)

**Guests:** None

#### Agenda Item #1 – Call to Order

President Salisbury called the meeting to order at 3:08 PM.

#### Agenda Item #2 – Roll Call

Four Members being present established a quorum.

#### Agenda Item #3 – Approval of Minutes

Vice President Swant moved, with Member Gillette seconding, to approve the March 20<sup>th</sup> Minutes as submitted. The Board approved the motion through a vote of four to zero.

Member Finco voiced concerns that the Park Board made a decision after adjournment regarding the purchase of the second vault toilet. In fact, the County Commissioners decided to purchase the second toilet citing it could be used at other locations (possibly at the proposed Roundhouse Park) if the City declined its purchase.

#### Agenda Item #4 – Public Hearings

None.

#### Agenda Item #5 – Regular Business

a. Financial report

The Park Board reviewed the report showing a balance of \$19,168.04 as of March 31<sup>st</sup>.

- b. Approval of expenditures  
None.

**Agenda Item #6 – Vault Toilets – Project Summary & Permitting Process**

President Salisbury described her conversation with Roy of Flathead Concrete, and noted the need for a harness to separate the toilets from the existing vaults. A tool rental facility in Great Falls has the harness.

President Salisbury explained the need to pay for travel costs from Kalispell to Bozeman. She continued by summarizing the permitting process, and the task to dig the correctly sized hole for the vault (8 by 8 by 5 feet).

President Salisbury noted the entire project should not exceed \$3,000 with the City's contribution approximately \$1,500.

Vice President Swant asked of the status of the Park improvements the Board identified last fall.

Planning Director Bender explained he has been unable to complete a sketch map showing the various improvements to make it easier for the contractor to do the work. He continued by noting M & P Excavating is currently involved in a DEQ project at Grant Kohrs Ranch and will not be available until the start of June.

Member Gillette asked for clarification of the City's costs for the toilet.

President Salisbury confirmed the City's portion of the project should be in the \$1,500 to \$2,000 range with all likelihood the final costs closer to \$1,500.

The Park Board entered into a general discussion regarding the project.

Vice President Swant moved, with Member Gillette seconding, to allocate up to \$1,500 to locate the vault toilet at the Boat Launch. The Board approved the motion through a vote of four to zero.

**Agenda Item #7 – Spring Maintenance Items**

Planning Director Bender explained the presence of this item on agenda.

Vice President Swant explained his research on the Park Signs.

**Agenda Item #8 – Board Members & Committee Reports**

Member Finco said that there are branches that need to be trimmed along the Park Trails. He also noted that maybe some of the brush piles could be cleaned up a little.

**Agenda Item #9 – County Commissioner's Update**

None.

**Agenda Item #10 - Staff Reports & Informational Items**

President Salisbury asked what kind of tables the Park Board wanted for the pavilions.

The Park Board entered into a general discussion regarding the tables, and the members felt that two concrete tables in the larger pavilion and one in the smaller (original) pavilion is best.

Vice President Swant recommended the purchase of any new table(s) be postponed until Fiscal Year 2013/2014. The Park Board agreed through consensus thereby negating the need for a vote.

President Salisbury advised the Park Board that a member of the Deer Lodge Police Department had advised her that beavers had been very busy on one the large cottonwood trees in the Boat Launch section of the Park. Specifically, there was one limb in danger of falling onto Main Street. She explained that she discussed the matter with Planning Director Bender who recommended calling MDOT. Through a subsequent phone call with MDOT, the Department inspected the tree and determined it was in their right-of-way. The Department removed the tree.

The Park Board discussed what to do with the remaining cottonwood. Member Finco volunteered to fence the remaining tree as he had the materials on hand to do the work.

Vice President Swant advised he had contacted the firm that built the arrowheads on the original large sign at the Park. He estimated that it would cost about \$1,000. The Park Board agreed that any new signs would be deferred to Fiscal Year 2013/2014.

**Agenda Item #11 – Public Comments**

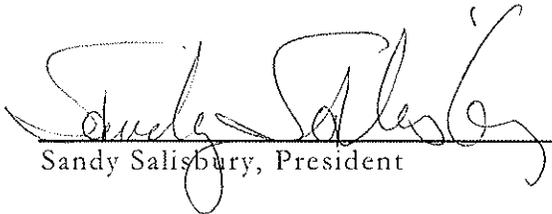
None.

**Agenda Item #12 - Adjournment**

Vice President Swant moved, with Member Finco seconding, to adjourn the meeting. The Board approved the motion through a vote of four to zero.

President Salisbury declared the meeting adjourned at 3:45 PM.

Respectfully Submitted,  
Brian P. Bender, AICP, CFM  
Powell County Planning Director

  
Sandy Salisbury, President

22 May 2013  
Date