



Planning Department

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MINUTES

ARROWSTONE PARK BOARD

The Arrowstone Park Board met in regular special session on Wednesday, July 17, 2013 at 3 PM in the Courthouse's Conference Room.

Members Present: Dennis Finco, Lyle Gillette, Sandy Salisbury, & Gary Swant

Members Absent: Martin Krautter

County Commissioner: Donna Young

Staff: Brian Bender

Guests: Aaron Roesler

Agenda Item #1 – Call to Order

President Salisbury called the meeting to order at 3:04 PM.

Agenda Item #2 – Roll Call

Four Members being present established a quorum.

Agenda Item #3 – Approval of Minutes

Member Finco moved, with Member Gillette seconding, to approve the June 26th Minutes as submitted. The Board approved the motion through a vote of four to zero.

Agenda Item #4 – Public Hearings

None.

Agenda Item #5 – Regular Business

- a. Financial report
The Park Board did not receive a report as the County's Finance Director is out of the office.
- b. Approval of expenditures
None.

Agenda Item #6 – Proposed Improvements – Estimates & Contractor’s Comments

President Salisbury noted she obtained three estimates: (1) M & P Excavating - \$4,220; (2) Jim Evans - \$4,400; and (3) Repose Excavating - \$1,440.

President Salisbury sought clarification from Aaron Roesler of Repose Excavating if his estimate includes the two trail segments.

Aaron Roesler responded the estimate does include the two segments.

President Salisbury also explained that she discussed the improvements with each of the contractors to make sure they understood the extent of the work.

Member Finco asked Aaron Roesler several questions to explain his bid.

Aaron Roesler confirmed the submitted bid is \$1,440.

President Salisbury took the opportunity to ask Aaron Roesler if he is aware of all the improvements as depicted on the sketched maps.

Vice President Swant asked if all these bids are for the same thing. By acknowledging they were, he noted the spread in quotes and expressed the value of collecting estimates for future work.

Vice President Swant moved, with Member Finco seconding, to accept the \$1,440 estimate prepared and submitted by Repose Excavating for the Park improvements. The Board approved the motion through a vote of four to zero.

Agenda Item #7 – DNRC Planning Grant Update

Planning Director Bender explained to the Park Board that on July 9th, Chris Laity of Great West Engineering, President Salisbury, and himself toured the Park to provide Mr. Laity a better idea of the Park’s conditions. Mr. Laity expected to have a draft of the grant completed within two weeks.

Agenda Item #8 – NPS Rivers, Trails & Conservation Assistance Program

Planning Director Bender explained how President Salisbury, David Corcoran, and himself attended the recent work session of the City Council to explain the program and how the Park Board is preparing an application. The Council agreed to submit a letter of support.

Planning Director Bender also noted that he attended the Watershed Restoration Coalition meeting seeking a letter of support for the application. The WRC Board agreed to compose a letter of support.

Agenda Item #9 – Trail Signs Update

Vice President Swant gave the Board an update of the signs and explained several changes to the original mounting concept. He continued by saying there is a need to place a sheet of Plexiglas over the sign faces to protect them from vandalism.

President Salisbury described how she contacted the Montana State Prison's Print, Sign and Tag Shop to have the shop compose examples prohibiting ATV usage and horseback riding on Johnson Creek Trail.

Vice President Swant noted that Johnson Creek Trail is not the responsibility of the Park Board.

Planning Director Bender said he will coordinate the installation of the signs on Johnson Creek Trail with President Salisbury.

President Salisbury also described the water signs created by the Prison Shop. The sign read "All Water Sports at Your Own Risk." She also noted that Lewis Smith, the County Attorney advised it is appropriate to have such signs at the Park.

The Park Board agreed there is a need for the signs.

Vice President Swant moved, with Member Gillette seconding, to authorize the installation of signs warning visitors they are entering the water by their own risk. The Board approved the motion through a vote of four to zero.

Agenda Item #10 – Board Members & Committee Reports

Member Finco asked if DEQ intends to re-spray the Park.

Planning Director Bender said he will contact Katie Garcin of the agency.

Agenda Item #11 – County Commissioner's Update

None.

Agenda Item #12 – Staff Reports & Information Items

Planning Director Bender explained of a possible way to effectively repair the Boat Launch through the use a concrete cloth/fabric applied over a prepared sub-base. The cost of the labor and materials approach \$10 a square foot. There is a possibility of using the County crews to prep the sub-base to reduce costs.

President Salisbury suggested the need to schedule future sessions to discuss maintenance requirements and potential improvements, and the budget necessary to fund such items.

The Park Board agreed to schedule the necessary sessions.

Agenda Item #13– Public Comments

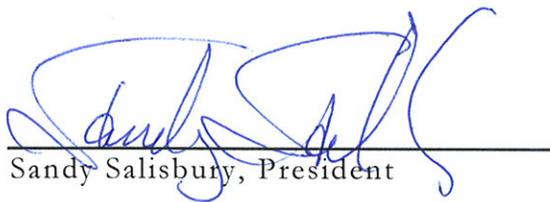
None.

Agenda Item #14 – Adjourn

Vice President Swant moved, with Member Finco seconding, to adjourn the meeting. The Board approved the motion through a vote of four to zero.

President Salisbury declared the meeting adjourned at 3:51 PM.

Respectfully Submitted,
Brian P. Bender, AICP, CFM
Powell County Planning Director



Sandy Salisbury, President

21 August 2013
Date