



# Planning Department

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## MINUTES

### ARROWSTONE PARK BOARD

The Arrowstone Park Board met in regular special session on Wednesday, August 21, 2013 at 3 PM in the Courthouse's Conference Room.

**Members Present:** Dennis Finco, Lyle Gillette, Sandy Salisbury, & Gary Swant

**Members Absent:** Martin Krautter

**County Commissioner:** Donna Young

**Staff:** Brian Bender

**Guests:** Brian Bartkowiak, Katie Garcin, Karen Laitala, & Larry Rennfield

#### Agenda Item #1 – Call to Order

President Salisbury called the meeting to order at 3:03 PM.

#### Agenda Item #2 – Roll Call

Four Members being present established a quorum.

#### Agenda Item #3 – Approval of Minutes

Vice President Swant moved, with Member Finco seconding, to approve the July 17<sup>th</sup> Minutes as submitted. The Board approved the motion through a vote of four to zero.

#### Agenda Item #4 – Public Hearings

None.

#### Agenda Item #5 – Regular Business

a. Financial report

County Commissioner Young said there is no prepared report since the Commissioners are in the process of finalizing the County's budget. She continued by giving a summary of recent expenditures.

b. Approval of expenditures

Vice President Swant presented an invoice for \$225.38 for the trail signposts.

The Park Board agreed through censuses to allow Vice President Swant to purchase the necessary materials to install the trail signs.

President Salisbury sought approval for the purchase of dog waste bags for approximately \$200.

Vice President Swant moved, with Member Gillette seconding, to allow the purchase of dog waste bags for \$200 or less. The Board approved the motion through a vote of four to zero.

**Agenda Item #6 – Park Improvements Summary**

Planning Director Bender informed the Park Board Repose Excavating completed the work and submitted their invoice.

**Agenda Item #7 – DEQ Updates – Brian Bartkowiak**

Brian Bartkowiak attended the Park Board meeting to discuss the proposed master plan, and improvements to the Boat Launch.

Katie Garcin provided the Park Board with a summary of recent weed spraying activities at the Park.

Member Finco commented that he requested a second spray along the trails.

Karen Laitala questioned how the County should cover the areas in the spring, and the type of sterilizer. She noted Larry Burton a spray contractor, will be advised of what he should spray.

Katie Garcin confirmed DEQ spent \$5,500 as the latest spray costs and \$21K for the year.

Karen Laitala strongly suggested seeding disturbed areas as a preventive approach.

Katie Garcin asked if a boat sprayed the west side.

Karen Laitala responded with a no.

Katie Garcin described DEQ's crew cannot access the west side.

Karen Laitala said Keith Edge sprayed both sides, however; the spraying occurred earlier in the season since the need to spend the funds before EPA closed the agreement. She also described the limitations of what agents to spray along the river. She continued by expressing concerns on the lack of communication between the parties having responsibilities for Park spraying.

Katie Garcin offered to provide all the information of recent DEQ spraying as this will help the Park Board to create a management plan with costs.

Vice President Swant asked who covers the \$21K.

Katie Garcin responded by saying DEQ does and continued by explaining the agency hit it hard this year to get a jump on the problem.

Karen Laitala expressed there is a need to have open communication between the agencies.

Brian Bartkowiak asked if there are any bare areas that need seeding.

Member Finco said along the bridge.

Brian Bartkowiak acknowledged DEQ will hit the areas early this fall.

Vice President Swant explained how the Boat Launch needs repairs.

President Salisbury questioned if the launch is in the right location in regards to the river's flow.

Brian Bartkowiak explained the problem of eroding banks and the vast amounts of riprap necessary to stabilize the banks.

The Park Board entered into a general discussion concerning the Boat Launch's location, the condition of the adjacent banks, and a need for a master plan.

**Agenda Item #8 – Scheduling of meetings to discuss maintenance / improvements, and required budget**

President Salisbury suggested combing the schedule with a potential master plan.

**Agenda Item #9 – Town Pump Sign**

President Salisbury gave an overview of the sign's history including its previous location and ARCO's decision to relocate it away from the bridge since it is on County property.

Larry Rennfield explained the income of the sign is meant to cover the property taxes. He noted the recent survey shows the sign is on County property, although; it is really close to the property line. He receives \$180 a year as per the lease.

The Park Board entered into a general discussion regarding issues associated with the sign. The Board decided to obtain a legal opinion from the County Attorney.

The Park Board began discussing the second sign (the Chamber of Commerce sign).

Larry Rennfield said the Chamber would pay \$300 a year for the sign.

Member Finco acknowledged the Chamber is willing to pay the fee to support the Park.

**Agenda Item #10 – DNRC Planning Grant**

Planning Director Bender informed the Park Board that Great West Engineering submitted grant application before its deadline and DNRC expects to have their initial reviews of applications done by the end of September.

**Agenda Item #11 – NPS Rivers, Trails & Conservation Assistance Program**

Planning Director Bender said there were no news regarding the Park Board's request.

**Agenda Item #12 – Board Members & Committee Reports**

President Salisbury noted she talked to MDOT to have a stop sign installed at the intersection between the State Highway and the exit of the Boat Launch site.

**Agenda Item #13 – County Commissioner's Update**

County Commissioner Young informed the Park Board their 2014 budget will be the same as the current level.

**Agenda Item #14 – Staff Reports & Information Items**

None.

**Agenda Item #15– Public Comments**

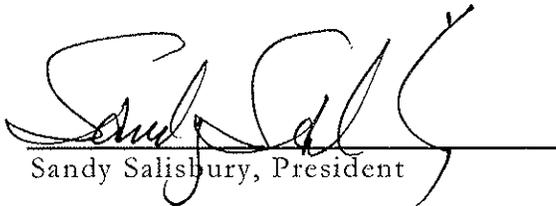
None.

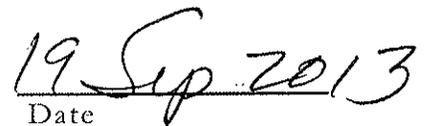
**Agenda Item #16 – Adjourn**

Member Gillette moved, with Vice President Swant seconding, to adjourn the meeting. The Board approved the motion through a vote of four to zero.

President Salisbury declared the meeting adjourned at 4:20 PM.

Respectfully Submitted,  
Brian P. Bender, AICP CEP, CFM  
Powell County Planning Director

  
Sandy Salisbury, President

  
Date