



# Planning Department

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## MINUTES

### ARROWSTONE PARK BOARD

The Arrowstone Park Board met in regular special session on Wednesday, October 23, 2013 at 3 PM in the Wm. K. Kohrs Memorial Library's Meeting Room.

The Park Board did not take action on any agenda items due to the lack of a quorum being present.

**Members Present:** Dennis Finco, & Gary Swant

**Members Absent:** Lyle Gillette

**County Commissioner:** None

**Staff:** Brian Bender

**Guests:** Jim Anderson, Brian Bartkowiak, & Katie Garcin

#### Agenda Item #1 – Call to Order

Vice President Swant called the meeting to order at 3:04 PM.

#### Agenda Item #2 – Roll Call

Two Members being present failed to establish a quorum.

Vice President Swant noted Jim Anderson is willing to serve on the Park Board and advised him to submit a simple letter to the County Commissioners verifying his interest to serve.

#### Agenda Item #3 – Approval of Minutes

Vice President Swant identified two corrections.

Member Finco agreed with the corrections and noted he saw no others.

#### Agenda Item #4 – Public Hearings

None.

### Agenda Item #5 – Regular Business

a. Financial report

The Park Board reviewed the report showing a balance of \$22,883 as of September 30<sup>th</sup>.

b. Approval of expenditures

None.

### Agenda Item #6 – DEQ Weed Maintenance Information

Katie Garcin explained what DEQ has done so far this year and anticipates a third round of spraying either this week or early next week. She continued by saying the agency will spray the Park next year as well.

Katie Garcin remarked the agency is very pleased to know that the Park Board is going to create a master plan with the plan to have a weed maintenance program.

Vice President Swant noted next year's activities should not be as intensive as this year.

Katie Garcin agreed that this year's approach should pay benefits in the coming years.

Vice President Swant asked if DEQ will use the same contractor next year.

Brian Bartkowiak described how the State secures contractors and he is unsure if the current contractors will be under contract next year.

Jim Anderson explained how he observed knapweed react throughout the summer this year on his property.

Brian Bartkowiak thanked the Park Board for obtaining the Planning Grant and listing DEQ as a Technical Partner.

The group held a general discussion regarding the spray activities and the general costs associated with the spraying.

Brian Bartkowiak asked if the Park Board received any comments from the public relating to the spraying.

Vice President Swant replied he was unaware of any complaints.

Planning Director Bender asked for clarification of Karen Laitala responsibilities to cover spray activities.

Brian Bartkowiak explained EPA funded Karen to spray areas adjacent to the remediation sites and that Karen has no responsibility to spray sites that underwent remediation.

Brian Bartkowiak asked what the Park Board's vision for bank treatments are since rivers move and may endanger newly installed park elements.

Vice President Swant replied the Park Board is unsure at this time but envisions the western portion kept in a naturalistic state and development occurring on the east side.

Brian Bartkowiak noted the results of the planning effort will help guide DEQ's designs for the Park.

**Agenda Item #7 – Signs – Town Pump & Chamber of Commerce**

Vice President Swant noted the Board should avoid any discussion regarding the Town Pump sign due to a letter the County Attorney received from an attorney Larry Rennfield retained.

Vice President Swant described the letter the Park Board received from the Chamber of Commerce. He raised concerns with language contained in the letter referring to no charges. He continued by offering to write a letter to respond to the Chamber's letter.

**Agenda Item #8 – Scheduling of meetings to discuss maintenance / improvements, and required budget**

Vice President Swant asked how to proceed with this item.

Planning Director Bender explained the Park Board should identify all the maintenance items they consider is appropriate and necessary to sustain the Park. That list could be eventually included into the master plan.

Vice President Swant suggested using next month's meeting to create the maintenance schedule.

**Agenda Item #9 – Board Members & Committee Reports**

Member Finco noted the toilets need pumping before they freeze.

Vice President Swant agreed to phone the pumping contractor to have the toilets emptied as soon as possible.

Member Finco confirmed that all the signs (water sports) are up.

Vice President Swant suggested placing an ad in the newspaper to seek individuals interested to serve on the Park Board.

Member Finco agreed to the idea of placing an ad.

Vice President Swant asked if there the Board should pursue the opportunity of using highway millings to pave the Park's parking lots.

Member Finco acknowledged puddles and mud appear in the parking lots during the spring.

**Agenda Item #10 – County Commissioner's Update**

None.

**Agenda Item #11 – Staff Reports & Information Items**

Planning Director Bender gave an update of the Planning Grant and that Great West Engineering expects to have a draft agreement ready by the end of the month.

Vice President Swant asked if Great West Engineering could attend the November meeting so they can explain their thoughts for the planning process.

**Agenda Item #12- Public Comments**

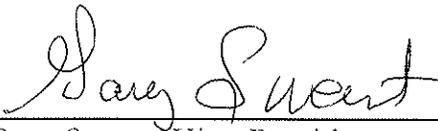
None.

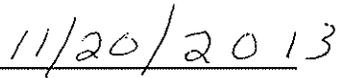
**Agenda Item #13 - Adjourn**

Vice President Swant confirmed the next meeting is on November 20<sup>th</sup> at 3 PM with the following agenda items: (1) Chamber of Commerce letter; (2) Maintenance schedule; and (3) Planning Grant.

Vice President Swant declared the meeting adjourned at 4:00 PM.

Respectfully Submitted,  
Brian P. Bender, AICP CEP, CFM  
Powell County Planning Director

  
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Gary Swant, Vice President

  
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Date