



# Planning Department

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## MINUTES

### ARROWSTONE PARK BOARD

The Arrowstone Park Board met in regular special session on Wednesday, November 20, 2013 at 3 PM in the Courthouse's Conference Room.

**Members Present:** Dennis Finco, Lyle Gillette, & Gary Swant

**Members Absent:** Jim Anderson

**County Commissioner:** Donna Young

**Staff:** Brian Bender

**Guests:** John Porter, & Chris Laity

#### Agenda Item #1 – Call to Order

Vice President Swant called the meeting to order at 3:04 PM.

#### Agenda Item #2 – Welcoming new member – Jim Anderson

Vice President Swant explained Jim Anderson could not attend his first meeting as a Board member since he was hunting.

#### Agenda Item #3 – Roll Call

Three Members being present establish a quorum.

Vice President Swant introduced John Porter who responded to the recent advertisement in the *Sliver State Post*. He said John is considering an appointment to the Park Board since he walks the Park most days. He explained the County Commissioners need a letter confirming John's interest to serve on the Board.

#### Agenda Item #4 – Approval of Minutes

Vice President Swant asked of the status items described in the September Minutes: (1) The placement of a trail sign on Main Street by MT DOT; and (2) The placement of trashcans along the north and middle portion of the trail.

Planning Director Bender responded there were not follow-up to these items.

Member Finco moved, with Member Gillette seconding, to approve the September 19<sup>th</sup> Minutes as submitted. The Board approved the motion through a vote of three to zero.

Member Gillette moved, with Member Finco seconding, to approve the October 23<sup>rd</sup> Minutes as submitted. The Board approved the motion through a vote of three to zero.

**Agenda Item #5 – Public Hearings**

None.

**Agenda Item #6 – Regular Business**

a. Financial report

The Park Board reviewed the report showing a balance of \$22,883 as of September 30<sup>th</sup>.

b. Approval of expenditures

None.

**Agenda Item #7 – Response Letter to Chamber of Commerce**

Vice President Swant distributed a letter he prepared for the Board's consideration.

The Park Board through consensus agreed to the letter's contents.

The Park Board decided after reviewing the final draft, will forward it to the County Commissioners for their subsequent approval.

**Agenda Item #8 – Newspaper Notice**

Vice President Swant noted he placed the advertisement in the *Silver State Post* seeking individuals willing to serve on the Park Board. The notice worked as John Porter has expressed an interest in serving.

**Agenda Item #9 – County Attorney Letter**

Planning Director Bender explained Lewis Smith intended to be present to explain his response to attorney Michael Grayson's letter. Unfortunately, Lewis is not here.

Member Finco described the Park Board needs to seek a revised agreement with Larry Rennfield to extend the terms of the agreement to take into account the improvements the Board has made to the facilities located on Larry's property.

**Agenda Item #10 – Maintenance Plan**

Vice President Swant distributed a draft schedule dividing the year into quarters.

The Park Board entered into a general discussion regarding maintenance activities.

Vice President Swant asked if the Board should organize a community service day.

The members did not believe it is necessary.

Vice President Swant suggested the Board returns the schedule with their entries at the next meeting.

**Agenda Item #11 – Planning Grant Discussion (Great West Engineering)**

Planning Director Bender gave an overview of the Planning Grant, and the relationship between Great West Engineering and Powell County.

Chris Laity explained the strategy to start the planning effort including obtaining ARCO BP's original plans for the Park. He noted there is a need to complete a site analysis with a wetland delineation.

Chris Laity continued by saying the proposed project scope includes at least two public meetings to collect comments on possible improvements. He noted there will be a need to seek MT DOT's cooperation especially as it relates to access between the Park portions.

Chris Laity explained possible uses for the undeveloped sections of the Park. He also noted DEQ's remediation efforts might limit the possible improvements.

The Park Board generally discussed the Park's history, and the benefits of an approved plan to DEQ.

Vice President Swant asked if the plan's timeframe is long-term – greater than ten years.

Chris Laity acknowledged the plan will project beyond ten years however, it will also have shorter (overlapping) time frames.

Vice President Swant asked if the plan's timelines corresponds with DEQ's cleanup.

Chris Laity explained the plan should be done by the end of 2014.

Member Finco noted ARCO BP did some bank work but, it did not survive very well.

Chris Laity admitted pervious floods impacted past bank treatments.

Vice President Swant asked how will the process start.

Chris Laity explained the initial timeline including a public meeting early next spring.

Planning Director Bender noted it would be good if Chris Laity returns right before the project starts to ensure the Park Board understands what is going to happen.

**Agenda Item #12 – Board Members & Committee Reports**

The Park Board agreed they should install signs at the Park informing visitors where they should direct comments.

**Agenda Item #13 – County Commissioner's Update**

None.

**Agenda Item #14 – Staff Reports & Information Items**

Planning Director Bender explained the Prison Print Shop asked if the Park Board still interested in producing a walking tour brochure.

The Park Board decided to forego the brochure at this time. The Board may revisit the concept after the planning effort.

**Agenda Item #15 – Public Comments**

None.

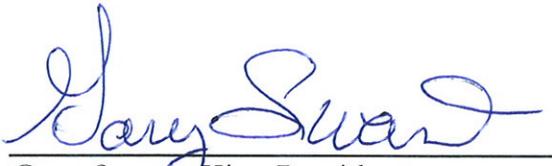
**Agenda Item #16 – Adjourn**

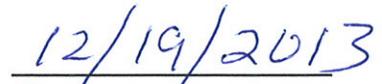
Member Gillette moved, with Member Finco seconding, to adjourn the meeting. The Board approved the motion through a vote of three to zero.

Vice President Swant confirmed the next meeting is on December 18<sup>th</sup> at 3 PM.

Vice President Swant declared the meeting adjourned at 4:20 PM.

Respectfully Submitted,  
Brian P. Bender, AICP CEP, CFM  
Powell County Planning Director

  
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Gary Swant, Vice President

  
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Date