



# Planning Department

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## MINUTES

### ARROWSTONE PARK BOARD

The Arrowstone Park Board met in regular session on Wednesday, September 24, 2014 at 3 PM in the Courthouse's Conference Room.

**Members Present:** John Porter, Bob Stone, & Gary Swant  
**Members Absent:** Jim Anderson, & Bob Rase  
**County Commissioner:** Absent  
**Staff:** Brian Bender  
**Guests:** Jeff Johnson, Jacque Lavelle, Renee Lemon, & Alan Simpson

#### Agenda Item #1 – Call to Order

President Swant called the meeting to order at 3:04 PM.

#### Agenda Item #2 – Roll Call

Three Members being present established a quorum.

#### Agenda Item #3 – Approval of Minutes

Member Stone moved, with Member Porter seconding, to approve the August 27<sup>th</sup> Minutes as prepared. The Board approved the motion through a vote of three to zero.

#### Agenda Item #4 – Public Hearings

None.

#### Agenda Item #5 – Regular Business

a. Financial Report

The Park Board reviewed August's financials showing a balance of \$14,251.78.

b. Approval of expenditures

Planning Director Bender explained President Swant submitted an invoice for his time and materials consumed when he mowed the area adjacent to Pavilions.

Member Stone moved, with Member Porter seconding, to approve President Swant's invoice. The Board approved the motion through a vote of three to zero.

**Agenda Item #6 – Master Plan – Great West Engineering (Renee Lemon)**

President Swant welcomed Renee Lemon.

Planning Director Bender introduced Renee Lemon and gave overview of the project.

Renee Lemon explained the planning process, and the importance of having a vision for the Park.

Renee Lemon noted she expects to have the Plan completed in one year. She continued by expressing the need to gain public support for the project. There is also need to document the Park's history.

Renee Lemon showed general land use maps.

The group discussed several concepts for trail development and Park amenities.

The group also sketched several of these concepts on a map for illustrative purposes.

The Park Board agreed to hold the first public forum at the end of October.

**Agenda Item #7 – Expansion of Board Responsibilities (County Park)**

Planning Director Bender noted time is appropriate for the Park Board to oversee existing and proposed parks and trails.

The Park Board agreed.

Planning Director Bender explained the Board's Bylaws need changing to allow for additional authority.

**Agenda Item #8 – Park Maintenance Employee**

President Swant announced with Hedgeworks declining to continue with the agreement, there is no one performing maintenance. He continued by explaining how the discussion went with the County Commissioners, and how the Commissioners agreed to hire a person for \$400 a month.

President Swant noted no individuals responded to the advertised position.

President Swant explained Zac Tindal expressed interest in the position.

The Park Board agreed to allow President Swant and Mr. Bender to meet with Mr. Tindal to discuss the position.

President Swant confirmed he will contact Mr. Tindal to schedule a meeting.

President Swant explained he is aware of a lightly used, tow behind mower that is available for \$900.

The Park Board agreed there is a need for the mower.

Member Porter moved, with Member Stone seconding, to approve the purchase of the mower for \$900. The Board approved the motion through a vote of three to zero.

President Swant will proceed with the acquisition and will store the equipment until the Park Board finds a storage solution.

Member Porter noted the Park Board will need to look at storage options.

**Agenda Item #9 – Chamber of Commerce Sign**

Planning Director Bender explained he received a text message from Commissioner Young saying she spoke with Bob Toole. He continued by saying there was no further information.

President Swant explained how Jim Anderson spoke with three Chamber members and they did not know anything about the sign agreement.

**Agenda Item #10 – Board Members & Committee Reports**

Member Stone explained how Jim Evans demonstrated his procedure of removing the dead vegetation.

President Swant asked if he tore up the ground.

Member Stone responded that Mr. Evans did not disturb the surface. He continued by saying Vice President Anderson and himself witnessed the results and recognize the benefits of the work.

The Park Board generally discussed the value of the work.

Member Stone moved, with Member Porter seconding, to have Jim Evans clear as much vegetation within a defined area for \$500. The Board approved the motion through a vote of three to zero.

President Swant asked if the trees need flagging – if so, if can do Monday morning.

**Agenda Item #11 – County Commissioner's Update**

None.

**Agenda Item #12 – Staff Reports & Informational Items**

a. Pavilion Trail Paving

Planning Director Bender explained Repose Excavation decided to remove an area with poor finish and re-lay asphalt. He continued by saying Repose will finish the project by seal coating the asphalt.

President Swant explained the Park Board may want to obtain a warranty from Repose Excavation.

**Agenda Item #13 – Public Comments**

None.

**Agenda Item #14 - Adjourn**

The Park Board through consensus adjourned the meeting.

President Swant adjourned the meeting at 4:30 PM and confirmed the next meeting is on October 15<sup>th</sup> at 3 PM.

Respectfully Submitted,  
Brian P. Bender, AICP CEP, CFM  
Powell County Planning Director

  
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Gary Swant, President

  
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Date