

WRITTEN HAZARD
COMMUNICATION PROGRAM
FOR
POWELL COUNTY

WRITTEN HAZARD COMMUNICATION PROGRAM

General

The following written hazard communication program has been established for Powell County. The program will be available in the Powell County Court House at the Clerk and Recorder and Road Department.

The purpose of this notice is to inform you that our county is striving to comply with the OSHA Hazard communication Standard, Title 29 Code of Federal regulations 1910.1200, by compiling a hazardous chemicals list, by using SDS's, by providing labeled containers, and by providing employee training.

The Safety Director will review and update the plan as necessary.

Copies of the written program may be obtained from the Clerk and Recorder at Powell County Court House.

Under this program, information will be provided covering the contents of the Hazard Communication Standard, the hazardous properties of the chemical with which you work, safe handling procedures, and measures to take to protect you from these chemicals.

1. Container Labeling

All responsible parties will verify that all containers received for use by the county will:

- *Be clearly labeled as to the contents.**
- *Note the appropriate hazard warnings.**
- *List the name and address of the manufacturer.**

No containers will be released for use until the above data is verified. If you transfer chemicals from a labeled container to another container that is only intended for your immediate use, no labels are required on the portable container. However, if chemicals are transferred to a secondary container for long-term use (more than a single shift), or more than one person is going to use the chemical, the proper label must be transferred.

2. Safety Data Sheets

SDS's provide you with specific information on the chemicals you use.

Responsible parties will maintain a binder with the hazard communication program and an SDS for every substance on the list of hazardous chemicals in the appropriate locations at the work site. SDS's will be available for review by all employees during each work shift and location. Copies will be available upon request.

Persons purchasing are responsible to acquiring and updating SDS's.

Such persons will contact suppliers if additional research is necessary or if an SDS has not been supplied with an initial shipment or purchase.

3. Employee Training and Information

Everyone who works with or may be exposed to hazardous chemicals will receive initial training on the Hazard Communication Standard and the safe use of those hazardous chemicals. Whenever a new hazardous chemical is introduced, additional training will be provided. Regular safety meetings will be conducted and hazardous materials used will be discussed. The training plan for current and new employee will include:

- ◆ **Summary of the standard and this written program.**
- ◆ **Chemicals and physical properties of hazardous materials used (e.g., flashpoint, reactivity) and methods that can be used to detect the presence or release of chemicals (e.g. smell, an appearance, monitors)**
- ◆ **Physical hazards of materials (e.g., potential for fire, etc).**
- ◆ **Health hazards, including signs and symptoms of exposure and any medical condition that may be aggravated by exposure to the chemical.**
- ◆ **Procedures used to protect against hazards (e.g., personal protective equipment required and its proper use and maintenance; work practices or methods to assure proper use and handling of chemicals; and procedures for emergency response).**
- ◆ **Work procedures to follow to assure protection when cleaning hazardous chemical spills and leaks.**
- ◆ **Where SDS's are located, how to read and interpret the information on labels and the SDS's and how employees may obtain additional hazard information.**

4. Non-Routine Tasks

If you are required to perform hazardous non-routine tasks (i.e.... cleaning tanks, entering confined spaces, etc.), a special training session will be conducted to inform you of the hazardous chemicals you may be exposed to and precautions that will be used to protect yourself.

5. Contractor Employees

The county will advise outside contractors in person of any chemical hazards that may be encountered in the normal course of their work on the premises, the labeling system in use, the protective measures to be taken, and the safe handling procedures to be used. In addition, the county will notify these individuals of the location and availability of SDS' s. Each contractor bringing chemicals on-site must provide the county with the appropriate hazard information on these substances, including the labels used and the precautionary measures to be taken in working with these chemicals

6. List of Hazardous Chemicals

The responsible persons will make a list of all hazardous chemicals and related work practices used and will update the list as necessary. Our list of chemicals identifies all of the chemicals used in our usual work practices. The list will identify the corresponding SDS for each chemical.

LIST OF HAZARDOUS CHEMICALS AND INDEX OF SDS's