## By-Laws of

# Deer Lodge Refuse Disposal District Board

## A Powell County Board

ARTICLE I - NAME, PURPOSE

Section 1: The name of the Board shall be known as the Deer Lodge Refuse Disposal District Board.

Section 2: The Deer Lodge Refuse Disposal District Board is organized for the primary purpose of overseeing the orderly and sanitary collection and disposal of refuse in the Deer Lodge Refuse Disposal District.

ARTICLE II - MEMBERSHIP

Section 1: Membership shall consist only of the members appointed by the Powell County Commissioners and one City of Deer Lodge Council Person to be appointed by the Mayor on a yearly basis.

ARTICLE III - MEETINGS

Section 1: Meetings. The meetings shall be held quarterly on the on the first Tuesday of the month, at the Powell County Court House conference room at 5 p.m. Meetings dates may be altered, with proper notice.

Section 2: Special Meetings. Special meetings may be called by the Chair and one board member.

Section 3: Notice. Notice of each meeting will follow the county noticing policy.

ARTICLE IV - GOVERNING/ADVISORY BOARD

Section 1: Board Role, Size, Compensation. The Board is responsible for advising the Powell County Commissioners about the operation and budget of the Deer Lodge Refuse Disposal District. The Board will consist of eight (8) voting members, all of whom must reside in the Deer Lodge Refuse Disposal District. The board receives no compensation other than reasonable expenses.

Section 2: Terms. Upon expiration of the initial terms detailed below, Board Members other than the County Commissioner and City of Deer Lodge Council Person, will serve three (3) year terms. Appointments for the first year are as follows:

Board Member No. 1 – term expiring in 2014

Board Member No. 2 - term expiring in 2014

Board Member No. 3 - term expiring in 2015

Board Member No. 4 – term expiring in 2015

Board Member No. 5 - term expiring in 2016

Board Member No. 6 – term expiring in 2016

Section 3: Quorum. A quorum consists of a majority of appointed board members and no official business can be transacted, motions made or passed, without a quorum present.

Section: 4: Officers and Duties. There shall be two (2) officers of the Board consisting of a Chair and Vice Chair. Election of officers shall be held at the first regular meeting following appointment of the board. Their duties are as follows:

- 1. The Chair shall convene regularly scheduled Board meetings, shall preside or arrange for other members to preside at each meeting in the following order: Vice-Chair and Secretary.
- 2. The Vice-Chair will chair committees on special subjects as designated by the board.
- 3. The Administrative Assistant to the Board shall be responsible for keeping records Board actions and/or recommendations, including overseeing taking of minutes at all board meetings, sending out meeting announcements, and distributing copies of minutes and the agenda to each Board member.

Sections 5: Vacancies. When a vacancy on the Board exists, the board may compile a list of nominations/letter of intent for the County Commissioners to consider.

Section 6: Resignation, Termination and Absences. Resignation from the Board must be in writing and received by the Clerk and Recorder. A recommendation for removal from the board will be given to the governing body when a Board member has three unexcused absences from Board meetings in a year.

Section 7: Voting. In the event of a tie vote, the Chairperson may break the tie.

ARTICLE V - COMMITTEES

Section 1: The Board may create committees as needed. The Board Chair appoints all committee chairs.

ARTICLE VI – AMENDMENTS

Section 1: These Bylaws may be amended when necessary by a two-thirds majority of the Board or by resolution passed by the governing authority. Proposed amendments must be submitted to the Administrative Assistant to be sent out with regular Board announcements.

Enacted:

Commissioner Cele Pohle, Presiding Officer

Commissioner Ralph E. Mannix, Jr.

Commissioner Donna Young

# **DEER LODGE DISPOSAL DISTRICT**

Rodney B. Simpson Chairman, Board of Directors 800 Bielenberg Deer Lodge, MT 59722

Date: Tuesday, March 3, 2015 @ 5:00 P.M.; Courthouse Conference Room

### **MEETING AGENDA:**

- 1. Public Comment
- 2. Adopt Minutes
  - a. December Regular Meeting
- 3. Barry Damschen Report on Daily Operations
- 4. Landfill Manager's Report

#### **CONTINUING BUSINESS:**

- 1. Equipment Report
  - a. Charlie Brand
- 2. Board Member Vacancies

#### **NEW BUSINESS:**

- 1. Annual Solid Waste Management System License Renewal
- 2. Landfill Financial Assurance Update
- 3. Manager of Landfill Operations (MOLO) Training Opportunity

### **FINANCIAL REVIEW:**

- 1. Review year-to-date budget vs. actual expenditures and revenues.
- 2. Discuss projected revenues and expenditures for remainder of fiscal year.

Rod Simpson	Ron Mjelde	VACANT
800 Bielenberg	615 Kentucky St	
Deer Lodge, MT 59722	Deer Lodge, MT 59722	
VACANT	Charles Brand	VACANT
	1050 N Frontage Rd	
	Deer Lodge, MT 59722	
Dan Sager	Bob Stone (Cíty Council)	Barry Damschen (Advisory)
704 Carter St	214 5 <sup>th</sup> St	5531 York Rd
Deer Lodge, MT 59722	Deer Lodge, MT 59722	Helena, MT 59602-6488
Rod Berry, Landfill Supervisor		
804 Higgins Ave.		
Deer Lodge, MT 59722		