

Safety Meeting Minutes

October 11, 2017

The meeting was called to order by Safety Coordinator Ruth Koehler at 10 am

In attendance were: Gene Wallace, Ruth Koehler, Fred Kuchinski, Ken Hosford, Brody Loushin

Old Business: Shop inspections are done. Everyone was encouraged to keep good records for individual training on each machine. Brody is going to send Ruth binders for each shop with trainings for backhoe, grader, snow plow, dump truck, skid steer, belly dump and riding mowers. Operators manuals should also be used for training.

New Business: AED inspections are up to date on the unit in Ken's shop

There was extended discussion about safety clothing for the road crews. The supervisors do not feel that the money allocated for clothing allowance is sufficient and they all need reflective material clothing for the upcoming plowing season. Ruth will meet with the Commissioners about this subject.

There was discussion about not having a safety meeting every month now that we have all of our Safety Policies and Procedures and MSDS work done. It was decided to try to meet once a quarter and see how that works out.

With no further business the meeting was adjourned at 11am, motion by Gene, second by Fred

The next meeting will be

Respectfully submitted

Ruth Koehler