

DEER LODGE CITY/POWELL COUNTY AIRPORT

Board Minutes

February 21, 2022

Present:

Board Members: Tony Pfaff, Gary Chilcott, Rex Anderson, Mark Beattie, Ron Snow

Others Present: Travis Eickman, Kyla Johnson, Bruce Anderson, Commissioner Dan Sager, City Councilman John Skibsrud, Mayor Jim Jess

Call to Order: The meeting was called to order at 12:06pm.

November January 17, 2022 Minutes: Gary made a motion to approve the minutes, Mark seconded. All were in favor.

New Business:

1. EA for CII Improvements

a. **Status of FAA Review** – Comments back from the FAA on Chapters I-III were discussed. The airport is not eligible to be classified as a historic airport.

b. **Recommendation on MMI Invoicing** – There has been no billing from MMI in ten months so there is a carryover from 2021. Invoice 211340, 220361, Delphi Invoice Summary, and FAA Form SF 270 for a Request for Reimbursement package totaling \$22,589.20, with an FAA eligible share of \$20,330.36. Rex made a motion to approve the above invoicing and payment to MMI, Mark seconded, all were in favor.

2. **Brief of meeting with Mark Linehan** – Tony and Travis met with Mark Linehan to discuss some questions he had about the lag in construction and improvements being done at the airport. Travis explained that the environmental process has been very slow and the FAA has also had challenges with lack of staff and slow review times.

3. **CIP Update for AIG under the BIL** – The airport received additional allocations of \$159,000 each year under the BIL as mentioned last month. The FAA has requested an updated Capital Improvement Plan which Travis reviewed with the board. There are no changes to any of the costs from the original CIP drafted in September. Ron made a motion to approve the changes to the CIP, Rex seconded, all were in favor.

4. **MDT Aeronautics Grant Offer and Notice to Proceed for Weather Cameras** – A Notice to Proceed document needs to be signed to get the weather cameras installed in the June/July timeframe. There are two different options for the cameras, Travis will get back to us with more information and capabilities on each. We received \$3,750 in awarded grant funding for the cameras.

5. **Green Plow Update** – The green plow is now fixed and running. The fuel pump was going out, Bruce/Deer Lodge Asphalt fixed it and provided the airport board with an invoice for the repairs at \$2,570.00 along with two invoices for orders from Deer Lodge Asphalt on 1/20/22 and

1/31/22 for \$2271.45 each. Ron made a motion to approve the payment to Bruce, Gary seconded, all were in favor.

- 6. Fuel Cards** – The FuelMaster system is 16 years old and not working great, it currently won't print receipts and the card reader for the smart cards is not working. We will have someone from FuelMaster come out and check the system out.

Old Business:

Non-Agenda Items: Damon Pfaff has been plowing at the airport, Tony asked him to keep track of his hours for payment.

Public Comment: No public comment.

Adjournment: The meeting was adjourned at 12:36pm.

Respectfully submitted:

Kyla Johnson, Administrative Assistant